

Minute of the Management Committee Meeting of Rutherglen and Cambuslang Housing Association held on Tuesday 8th October 2019 at 5.30pm in the Association's offices at 16 Farmeloan Road, Rutherglen.

Present

Robert McLeary
Edward Harkins
Geraldine Baird
Mary Ellen McKeown
Karen McCartney
Nora Dillon

Present

Dave Anderson

Item One – Apologies

Apologies noted – Gary Gow, Jean Gow, Frances Cunningham, Jean Stewart, Eveline Thompson and Christine McPhail.

Item two – Declaration of Interest

The Director and Edward Harkins declared an interest in item 9 on the Agenda as they are both members of the scheme. Noted that no decisions affecting the operation of the scheme would be made at tonight's meeting.

Item Three- Minutes of Previous Meeting: 3rd September 2019

Minute of previous meeting, one change noted the date being the 3rd of September not the 4th.

Proposed: Mary Ellen McKeown

Seconded: Edward Harkins

Item Four- Matters Arising/Committee Digest

Regulatory Framework

Noted- On the agenda

Shop in Hamilton Road

Committee noted that Grow 73 are still interested in renting the shop but financially must wait on their board to give the approval on this. They aim to inform the Association by the end of October. Ongoing

Hamilton Road – New Development

Committee noted that private funding had been signed off and that a pre start meeting was scheduled.

Close Noticeboards

Committee noted the result of enquiries to Milnbank Housing Association and that the noticeboards are updated and maintained by their in house janitorial staff. It was agreed that we did not have the staff resources to maintain such a scheme if residents were unwilling to take part. The director agreed to clarify with Milnbank if this had been attempted and to clarify the cost. Ongoing

Freedom of Information

Committee noted the response from the SFHA regarding the level of information that Associations are required to publish as a matter of course. This was discussed and it was felt that we should take advice on several aspects of the Human Resource material with regards to Data Protection. The Director agreed to investigate.

It was agreed that this would be delegated to the October Finance and Audit sub-committee because of the 11th November deadline for adopting the Model Publication Scheme.

Tenant Satisfaction Survey

Noted

Annual Accounts

Committee noted that the Annual Accounts have now been signed off and have been sent to the regulator and our funders. Noted that the annual return to the OSCR will be submitted by December.

SHAPS

On the Agenda

Other Issues- currents debate on Housing and Human Rights (from GWSF)

Committee noted.

Regulation – Rent Levels

Committee noted, the Director will arrange for the necessary information to be provided to the GWSF. It was hoped that the report would be available for the November committee meeting.

Homelessness- new 1.5m Homelessness Prevention Fund

Noted.

Fire Safety Standards – Loan Scheme available until 30/11/19

Noted, the Director reported that we had not heard about our application made in July.

Agreed to chase this up.

Item 5 – Sub Committee Minutes: Housing Management Tuesday 24th September

Committee noted

Item 6 - Correspondence

None.

Item 7 – Election of Office Bearers (moved to start of meeting)

The meeting began with the election of office bearers. The selection of Chairperson, Vice Chairperson and Secretary was required. Noted that the the current incumbents were:

Chairperson- Robert McLeary

Vice chairperson- Jean Stewart

Secretary- Geraldine Baird

As no new nominations had been received committee agreed that Robert McLeary, Jean Stewart and Geraldine Baird remain the 3 office bearers.

Committee noted that the Association currently have 12 Committee Members on the board. The maximum number is 15 and minimum is 7 and therefore the Association currently has a functioning committee in accordance to our rules

Item 8. Regulatory Framework – Assurance Statement

Committee discussed the final draft that had been circulated. Committee agreed to the content as written and the Chair was authorised to sign this and the director will upload this onto the Regulators Portal prior to the 31st October deadline.

Item 9 SHAPS Pension Scheme – 2019 Valuation

The committee discussed how to deal with the split of the increase contributions and the options open to it with regards to the 60th DB scheme. Committee noted the previous agreement after the 2015 valuation that was to engage independent advice after the 2018 valuation on the options open to it and the financial implications of each option. It was therefore agreed that independent advice should be sought. It was agreed to ask Spence and

Partners and Chiene and Tate to quote for this work. Due to the tight timescales it was agreed to delegate the initial discussion to the Finance and Audit sub-committee but that the final presentation and decision would be taken to the full management committee at its December meeting.

Item 10 – SHR Landlord Report

Committee noted the content and format of the proposed report to tenants detailing the content of our Landlord Report. Committee agreed to the format – noted that this will be published on our Autumn newsletter.

Item 11 AOCB

1 new share was approved by committee;

. Redacted for GDPR purposes

The committee noted the content of the Oxfam book *Found Wanting* which raises the issues surrounding poverty and the rise of foodbanks.

Sub-committees: agreed that membership and format would be discussed at the next meeting

Item 12 Date of next Meeting

Finance and Audit - Tuesday 22nd October

Maintenance - Tuesday 29th October

Management Committee – 5th November