

Minutes of the Management Committee Meeting of Rutherglen and Cambuslang Housing Association held by Video Conference on Tuesday 3rd November 2020

**Present**

Robert McLeary (Chair)  
Jean Stewart  
Frances Cunningham  
Geraldine Baird  
Maryellen McKeown  
Edward Harkins  
Gary Gow  
Nora Dillon  
Karen McCartney

**In Attendance**

Dave Anderson

**Item One: Apologies**

Apologies noted: Christine McPhail

Noted that continued leave of absence was granted to Jean Gow and Eveline Thomson.

**Item Two: Declarations of Interest**

There were none.

**Item Three: Minutes of Previous Meeting: 20<sup>th</sup> October 2020**

Minutes of Previous meeting held on the 20<sup>th</sup> October 2020 were noted as true record.

Proposed: Geraldine Baird

Seconded: Edward Harkins

**Item Four: Matters Arising/Committee Digest**

**Furlough/Employee Retention Scheme**

Noted.

**Service Delivery**

Committee noted that our current level of service delivery could continue as long as we were in a tier 3 area but acknowledged that should this be increased to level 4 then we would have to revert to arrangements during lockdown. i.e. emergency repairs, gas servicing only and that allocations would stop.

### **Item Five; Annual Assurance Statement**

Committee reviewed the draft that had been circulated and agreed that this reflected the true position of the Association in line with its previous discussions. The statement was approved for submission to the Regulator.

### **Item Six; SHR Monthly Return**

Committee reviewed the content of the return to SHR. Noted that throughout the period since lockdown there had been no sickness absences. Some discussion took place regarding the level of rent arrears that had reduced again. The Director noted that there had been an increase of around 50 Universal Credit cases since January but that arrears had reduced by around half a percent. As noted previously, this seemed to be as a result of increased efficiency in processing claims and payments.

Committee noted that no NOP's had been issued but it was agreed that these should be issued where necessary as a result of the 6 month delay in getting these to court and the subsequent rent loss.

### **Item Seven: Election of Office Bearers**

Committee reviewed the paper that had been circulated. It was agreed that Elaine Lister should be asked to be company secretary. It was noted that two independent board members should be appointed. It was agreed to approach Councillor Cowie and Ann Rosengard.

### **Item Eight: AOCB**

It was suggested that some help could be offered at Christmas due to the current difficulties for families. It was noted that the annual pantomime wouldn't take place and this normally cost around £20 per family for tickets and a selection box. It was agreed that we should look into giving families with children of primary school age a voucher to this amount for ASDA. It was agreed that grant funding could be sought but if this was not available we would proceed in any case.

### **Item Nine : Date of Next Meetings**

Finance sub-committee; 17<sup>th</sup> November at 5.30

Housing Management sub-committee; 24<sup>th</sup> November at 5.30

Management Committee; 15<sup>th</sup> December at 5.30

All by Zoom unless otherwise advised.