

Minute of the Management Committee Meeting of Rutherglen and Cambuslang Housing Association held on Tuesday 9th April 2018 at 5.30pm in the Association's offices at 16 Farmeloan Road, Rutherglen.

Present

Robert McLeary
Eveline Thompson
Jean Stewart
Gary Gow
Francis Cunningham
Edward Harkins
Geraldine Baird
Mary Ellen McKeown
Christine McPhail

Present

Dave Anderson
Jade McGowan

Item One – Apologies

Apologies noted – Karen McCartney, Nora Dillon and Jean Gow. Noted that Nora had been given leave of absence on medical grounds.

Item two – Declarations of Interest

None were declared

Item Three- Minutes of Previous Meeting: 12th March 2019

Minutes of previous meeting held on the 12th March were noted as true record with the exception that Jean Stewart was present at that meeting.

Proposed: Geraldine Baird

Seconded: Jean Stewart

Item Four- Matters Arising/Committee Digest

Hamilton Road, Cambuslang New Build: Committee noted the grant approval for the Hamilton road development.

Wages Ballot : Committee noted the proposed wage increase and 3-year deal, this has now been implemented from April 2019.

New Regulatory Framework: Committee noted – On the agenda.

Other Issues

Freedom of Information: Committee noted.

EVH - Member Protect: Committee discussed the new service available from EVH called Member Protect. This service provides members with legal advice and representation relating to employment tribunal claims. The consensus from the committee is that we do not require this service. The Association has an insurance policy in place that covers legal services if issues arise.

Item 5 – Sub-Committee Minutes: Maintenance 26th March 2019

Committee noted. Jean Stewart was in attendance.

Item 6 Correspondence

Correspondence from the following:

Engagement Plan from the Regulator: Committee noted that is was essentially low engagement under the old framework. Noted that this was also covered in Agenda Item 7.

Information Commissioner: Request to register the Association under the Freedom of Information Act. Committee noted that is did not cover factoring or our subsidiary, Aspire. Dave will complete the necessary forms.

SFHA Annual conference 11th & 12th June 2019: Those interested to let Dave know

Item 7 New Regulatory Framework- Assurance Statement

The committee noted the SHR new Regulatory Framework as set out in the paper that had been circulated. It was agreed that, in preparation for submitting the Assurance Statement to the Regulator that some time would be spent over the next 3 meetings assessing our compliance with the regulatory requirements and Standards of Governance and Financial Management. For the purposes of the April meeting committee assessed its assurance against the 6 regulatory requirements, as follows;

- **Assurance and notification**
- **Scottish Social Housing Charter Performance.**
- **Whistleblowing.**
- **Tenants and service users redress**
- **Equality and Human Rights**
- **Requirements for RSL's**

A matrix had been circulated for each and committee considered what was required to meet each standard and identified gaps and action to fill these gaps. Committee discussed each of the requirements and completed the matrix accordingly and agreed action points to improve our assurance – this will be circulated with the papers for the May committee meeting.

Item 8 Business Plan

Committee noted that the Business plan will be completed by the next committee meeting in May 2019. All action points were agreed at the previous meeting and two new additions were added.

These were as follows:

- Engage with other community groups to further enhance quality life in area.
- Working with others to raise profile and publicise work of social housing organisations.

Item 9 Committee Training Plans

The Committee discussed the training plan options available to them. With regards to IT training the Committee have access to eLearning training sessions from SHARE Dave agreed to get details on how to register.

Committee approved the plan and Dave will organise the appropriate training over the next few months.

AOB

New shares were approved as follows: (redacted for data protection purposes)

[REDACTED] [REDACTED]
[REDACTED] [REDACTED]

Date of Next Meeting

Development Tuesday 16th April

Housing Management Tuesday 30th April

Main Management Meeting Tuesday 15th May