

RUTHERGLEN & CAMBUSLANG HOUSING ASSOCIATION
APPLICATION FOR PERMISSION TO RESIDE

THE ISSUE OF THIS FORM DOES NOT NECESSARILY MEAN THE APPLICANT QUALIFIES FOR OR WILL BE GRANTED PERMISSION TO RESIDE.

ANY FALSE OR MISLEADING STATEMENT WILL DISQUALIFY APPLICANT

NAME OF TENANT(S) _____

ADDRESS : _____ TEL No.: _____

DETAILS OF ALL PERSONS CURRENTLY RESIDENT AT ABOVE ADDRESS.

<u>NAME</u> <u>APPLICANT</u>	<u>DATE OF BIRTH</u>	<u>RELATIONSHIP TO</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DETAILS OF PERSON APPLYING FOR RESIDENCE

NAME : _____ DATE OF BIRTH : _____

PRESENT ADDRESS : _____ TELEPHONE NO.: _____

STATUS AT THIS ADDRESS (TENANT, OWNER, LODGER, LIVING WITH ARENTS) _____

<u>DETAILS OF ALL PREVIOUS ADDRESSES IN LAST 3 YEARS</u>	<u>STATUS</u>	<u>FROM / To</u>
_____	_____	/
_____	_____	/
_____	_____	/
_____	_____	/

HAVE YOU EVER OWED ARREARS OF RENT AT ANY ADDRESS ? YES / NO
IF YES, PLEASE GIVE DETAILS _____

HAVE THERE EVER BEEN ANY COMPLAINTS ABOUT ANTI-SOCIAL BEHAVIOUR
AT YOUR CURRENT OR PREVIOUS ADDRESSES ? YES / NO
IF YES, PLEASE GIVE DETAILS _____

DETAILS OF MEMBERS OF APPLICANTS HOUSEHOLD WHO WOULD MOVE WITH APPLICANT.

<u>NAME</u>	<u>DATE OF BIRTH</u>	<u>RELATIONSHIP TO</u>
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APPLICANT

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

REASON FOR WISHING TO RESIDE

DECLARATION

PLEASE READ CAREFULLY

DOCUMENTARY EVIDENCE CONFIRMING YOUR RESIDENCE AT THE ADDRESSES AT WHICH YOU PREVIOUSLY RESIDED MUST BE INCLUDED WITH THIS APPLICATION(at least two items), THIS COULD BE A PHOTOCOPY OF A BENEFIT BOOK, DRIVING LICENCE, BANK STATEMENT.

FAILURE BY YOU TO PRODUCE THIS INFORMATION WILL RESULT IN YOUR APPLICATION BEING RETURNED, AT WHICH TIME YOU CAN REAPPLY WITH THE CORRECT INFORMATION INCLUDED.

TICK TO CONFIRM THAT DOCUMENTARY EVIDENCE(two items) IS INCLUDED.

I DECLARE THAT THE INFORMATION GIVEN IN THIS APPLICATION IS CORRECT AND I CONSENT TO RUTHERGLEN & CAMBUSLANG HOUSING ASSOCIATION MAKING ANY NECESSARY ENQUIRIES IN CONFIRMATION. I AGREE TO ADVISE RUTHERGLEN & CAMBUSLANG HOUSING ASSOCIATION OF ANY CHANGE OF CIRCUMSTANCES WHICH MAY AFFECT THIS APPLICATION.I UNDERSTAND THAT ANY FALSE INFORMATION OR INFORMATION DELIBERATELY WITHHELD, MAY RESULT IN MY APPLICATION FOR PERMISSION TO RESIDE BEING CANCELLED OR, WHERE PERMISSION HAS BEEN GRANTED, MAY RESULT IN PERMISSION BEING WITHDRAWN.

IF THE APPLICATION IS SUCCESSFUL THE TENANT WILL ACCEPT FULL RESPONSIBILITY FOR THE CONDUCT OF THE NEW MEMBER(S) OF THE HOUSEHOLD IN LINE WITH THE CURRENT TENANCY AGREEMENT>

SIGNATURE OF APPLICANT : _____ DATE : _____

SIGNATURE OF TENANT (S) : _____ DATE : _____

FOR OFFICE USE ONLY : *DATE* *LETTER* *COMPUTER* *HSE.BEN*